

CPYC Youth Sailing Program Code of Conduct Overview of General Behavior and Safety Rules

While it is in our mission statement for sailors to have fun, it is imperative that there be some restrictions on behavior. The primary reason for this is safety. Over the years, the CPYC and the CPYC Youth Sailing Program have adopted several policies and rules that apply to parents, sailors, and instructors. Most rules directly or indirectly address safety issues. Cooperation related to these policies and rules is appreciated. Each Parent and Sailor must accept their role in insuring a safe, orderly, and fun Youth Sailing Program.

CPYC Youth Sailing Program Rules

We urge you to discuss these points with your children because any activity on the water can be dangerous and it is important that all our sailors have a respectful attitude toward their instructors and one another and that they maintain an orderly atmosphere. It is also assumed that children enrolled in the program are interested in learning to sail and that they take the activity seriously. It is difficult to supervise a group of sailors on the water if they do not cooperate with the instructors or follow the rules.

1. We do not look forward to disciplining your youngsters and hope they will abide by the rules outlined below. These rules will be strictly enforced and apply not only at CPYC, but wherever the program takes them, i.e., Regattas, Fun Days, etc.
2. All junior sailors and instructors are required to wear Coast Guard approved PFD's (personal flotation devices) at all times while they are on docks or afloat.
3. Water shoes or sneakers must be worn during sailing lessons. Open-toed shoes are not recommended.
4. Footwear and lifejackets must be worn at all times on the docks. This also applies to any siblings or friends under the age of twelve.
5. Class will take place on schedule regardless of weather conditions, unless the Head Instructor determines the weather to be a safety issue. Rainy and no-wind day activities are planned. Please meet inside in the stage area.
6. Sailors should be dropped off and ready to sail 15 minutes before their scheduled class.
7. All boats are to be rigged by the scheduled start time for sailing.
8. Parents and siblings are not permitted to interrupt or interfere with lessons during instructional time.
9. Before being dismissed from class, sailors are responsible for putting their equipment into the appropriate storage facilities.
10. Instructors are not responsible for supervising sailors once class is over. Parents or guardians must pick up sailors promptly.
11. Parents and sailors must label each piece of their boat equipment and all personal belongings.
12. No playing on the hoist or jumping off Head Pier.

13. No bike riding, running, or rough horseplay is allowed on the docks. Roller blades, skate boards, and Heelies are not permitted. Bikes should be left just inside the fence. Sailors should lock their bikes and helmets.
14. All private, and especially club owned equipment, must be cared for scrupulously. Everything must be put away at the end of each sailing session. Any missing or damaged items should be brought to the attention of the Head Instructor immediately.
15. Borrowing without prior permission from the owner is stealing, and therefore prohibited. Nothing can be borrowed without the express permission of the owner. Students shall not tamper with items that do not belong to them.
16. Sportsmanlike conduct is expected of students at all times, on and off the water. Foul language, disruptive behavior, disrespectful comments or gestures, or deliberately damaging the property of another will not be tolerated.
17. Any student who is unwilling to sail or participate in the program activities will be sent home. Parents will be called.
18. The possession and/or use of alcohol, tobacco or any other illegal substance, or dangerous object at any time during a Program activity or during any Regatta event may result in immediate expulsion from the program.
19. Club coach boats will be operated only by Instructors, or other qualified adults.
20. Sailors are not to enter the main club without a parent except for the stage area where inside classes will be held in inclement weather. No child is to enter the Pilot House.

If a sailor needs to be removed from class or a regatta, or acts in a manner inconsistent with this code of conduct, or violates any of the Youth Sailing Program rules, the instructor will refer the matter to the Youth Sailing Board, who will determine the necessary action. If appropriate, the Head Instructor will contact the child's parent immediately. Upon infraction of this code of conduct, or violation of any of the forgoing rules, the sailor may be warned, suspended, or dismissed from the program, upon a majority vote of the Youth Sailing Board. Any party aggrieved by a decision of the Youth Sailing Board made hereunder shall have the right to have the matter reviewed by the Cottage Park Yacht Club Board of Directors, which shall have the right to sustain or modify any determination of the Youth Sailing Board.

CPYC Youth Sailing Program Rule Form

I agree to share responsibility for the maintenance of the Youth Sailing Program in a safe, orderly, and fun manner. I will respect the efforts of all others involved the Youth Sailing Program. I have read and understand the Code of Conduct, and CPYC Youth Sailing Program Rules and agree to abide by the terms of these rules at all times while engaged in Youth Sailing Program activities, whether on the water or off, or at the Cottage Park Yacht Club premises, or elsewhere. As a parent I understand that I am responsible for the behavior of my child, and liable for any damage caused by my child.

Parent

Sailor

Date: _____

Photo Release

I grant to the CPYC Youth Sailing the right to take photographs of my child/children as they participate in the Youth Sailing Program. I authorize CPYC Youth Sailing its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that the CPYC may use such photographs with or without my name and for any lawful purpose, including, for example, such purposes as publicity, illustration, advertising, and Web content.

I have read and understand the above:

Signature _____ Date _____

Printed name _____

Cottage Park Yacht Club Youth Sailing Program
Liability Waiver and Risk Warning
Medical Treatment Authorization
Damage Responsibility and Indemnity Expense Guaranty

In consideration of the Cottage Park Yacht Club and the Cottage Park Yacht Club Youth Sailing Program accepting the Sailor named below (Sailor) for its Youth Sailing Program (Program), the undersigned parent, custodial parent or guardian, (Parent), for the undersigned Parent and the Sailor, and their respective heirs, successors, executors, administrators and assigns, hereby acknowledge and agree to the following:

The Sailor and Parent acknowledge that participation in the Program is voluntary and that such participation involves the risks of serious or mortal injury associated with sports, water sports, boating and sailing in particular which, among other risks, involves changing wind, water and tide conditions, and the potential for collisions, capsizing and being struck by boat equipment. They acknowledge that they are aware of and fully understand these risks and voluntarily accept responsibility for all such risks.

The Sailor and Parent hereby covenant and agree to waive, indemnify and hold harmless the Club, its officers, directors, employees, volunteers and anyone one assisting in or associated with the Program from any and all liability for any claim, demand, suits or causes of action arising out of or connected in any way with Sailor's participation in the Program.

The Sailor and Parent hereby authorize the Club and anyone associated with the Program to administer first aid and to provide and secure emergency medical treatment, and they acknowledge that providing such treatment shall not be construed as an admission of guilt or liability and does not affect the foregoing waiver.

The Sailor agrees to respect Club property and the property of others and be responsible for any loss or damage to Club or others' property caused by him or her that may occur at any time during their participation in the Program or regattas. If such damage or loss to someone else's property does occur, the Sailor and Parent agree to indemnify the Club from any liability for such any loss or damage and to make payment directly to the affected party.

The Parent agrees to guarantee all expenses incurred by the Sailor.

The Sailor agrees to obey all program rules as set forth by the Youth Sailing Program and the instructors, to use utmost care in the use of the boats and equipment, to not engage in horseplay or other disruptive behavior, to not use foul and/or inappropriate language, to behave in a fair and sportsmanlike manner and be considerate of the feelings and property of others. The Sailor acknowledges that failure to attend regularly, arrive promptly and abide by the rules may result in suspension or dismissal from the Program.

Sailor's Signature
Print Name_____

Date

Parent or Guardian Signature
Print Name_____

Date

SAILOR & MEDICAL INFORMATION

Name: _____

Address: _____

Sailor date of birth: _____

MALE / FEMALE (circle one)

Mother's name: _____

Father's name: _____

Email address/s: _____

Sailor's Home Phone: _____

Mother's work phone: _____ Cell: _____

Father's work phone: _____ Cell: _____

Physician: _____ Physician Phone: _____

Health Insurance: _____ Policy #: _____

Name of Insured: _____

Chronic illness, medical conditions, allergies or medication being taken (Please list here or use other side or write none): _____

MEDICAL AUTHORIZATION

I hereby authorize an instructor from CPYC Youth Sailing, or an adult who bears this document, to authorize emergency treatment for the Sailor named above in the event that a parent or legal guardian cannot be reached at the above telephone numbers at the time of the emergency.

Signature of Parent/Guardian: _____ Date: _____

EMERGENCY CONTACT/S IF PARENTS CANNOT BE REACHED:

Name: _____

Daytime Phone: _____

Cell Phone: _____

Relationship to sailor: _____

Grandparent rule:

Children whose grandparents are current members in good standing of CPYC may sail in the Program for first year under the grandparents' membership. Premium can be charged over and above the standard tuition and fees, but will be addressed on a case-by-case basis.

Refund clause:

If student leaves within 7 days they will receive full refund

If sailor leaves within 7 to 14th day of program (second week) they will receive ½ refund of tuition.

Thereafter tuition is forfeited.

Sibling rule:

Sailors normally who are entering program must be 8 years old or going into 3rd grade. But if new sailor has a sibling in the program they may enter the program earlier with a provisional approval.

1. Each sailor will be considered on a case-by-case basis by board.
2. The sailor must be no younger than 7 but will be 8 by the end of the calendar year.
3. They show they are physically capable by taking the swim test.
4. After the first week of instruction and evaluation the instructors will provide the board with their recommendation as to whether the student may continue. The sailor must show an ability to listen and follow direction. Also sailor willingness to participate in the program and get in a boat.
5. If it is determined the student is not physically and mentally mature enough to be in the program within the first week they will receive a full refund.